

2019  
COMPLETE WEDDING SERVICE



*Vale*  
RESORT  
★★★★

01443 665803 | [www.valeresort.com](http://www.valeresort.com)

# YOUR WEDDING

## ONE PRICE. EVERYTHING INCLUDED



Congratulations, you are about to embark on one of the most memorable events in your life - your wedding.

Naturally, nothing less than perfection will do and a whole host of exciting decisions lie before you; the dress, the flowers, the honeymoon and of course, the venue.

We'll help you celebrate the most memorable day of your life in one of the most beautiful wedding venues in Wales. The idyllic setting, exquisite landscaped gardens, sweeping staircases and classic terraces inspire beautiful photography and a day that you'll cherish and remember for years to come.



We cater for your reception with versatile rooms that create the right atmosphere - from intimate, romantic gatherings to show-stopping, lavish celebrations.

The stunning Morgannwg Suite opens onto a balcony with sweeping staircases to the terrace below, and beautiful landscaped gardens that provide the ideal backdrop for your photographs. By contrast, the impressive Castle Suite offers a lavish celebration in a dramatic setting with high ceilings, wall to floor windows plus an exclusive bar and balcony terrace for you and your guests. For smaller wedding parties, the Pendoylan Suite, Cowbridge Lounge and Hensol Suite offer the right ambience for intimate gatherings while still guaranteeing a day to remember!



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# WEDDING CEREMONY



Exchanging your vows in a beautiful setting makes those precious words even more special.

Our superb choice of function suites enables you to select the perfect setting to say "I do". Whether your ceremony is an intimate gathering or a celebration for 400 guests, our civil ceremony license allows you to enjoy every aspect of your special day here at the Vale Resort.



## CONSERVATORY WEDDING CEREMONY HIRE CHARGE

**£250**

Monday - Thursday

**£350**

Friday and Sunday

**£500**

Saturday



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# FULLY INCLUSIVE SILVER PACKAGE



**ONLY £69\*\*** per person

- ♥ Vale Resort **exclusively yours**<sup>†</sup> for your wedding day
- ♥ Dedicated wedding co-ordinator and event manager
- ♥ Red carpet on arrival
- ♥ Prosecco arrival drinks reception
- ♥ Three course wedding breakfast from our Silver menu
- ♥ Glass of sparkling wine to toast
- ♥ Three bottles of wine per table
- ♥ Tea, coffee and chocolate mints
- ♥ Late night munchies
- ♥ Complimentary room hire\*
- ♥ White table cloths and napkins
- ♥ Cake stand and knife
- ♥ Dance floor



## STARTERS

### **Leek and Potato Soup** v

Crispy chive and leek hay

### **Confit Pork Belly and Prosciutto Terrine**

Apricot and pink peppercorn chutney

### **Mediterranean Vegetable, Feta and Olive Tart** v

Baby leaf salad, pesto.

## MAIN COURSE

### **Grilled Chicken Supreme** g

Scalloped potato cake, roasted root vegetables, Rosemary jus

### **Pan Seared Sea Bream**

Pickled red onion and fennel

### **Chargrilled Vegetables in Puff Pastry** v

Vegetable ratatouille, basil cream



## DESSERTS

### **Honey and Vanilla Cheesecake**

Soured cream, honeycomb crumble

### **Chocolate Ganache Tart** v

Cocoa nibs, white chocolate and raspberry coulis

### **Mango Panna Cotta**

Lychee syrup, papaya, toasted coconut and almond tuile

\*Excludes ceremony room hire. Minimum 40 guests.

+Additional £500 venue hire charge for Saturday weddings.

†Only one wedding per day at the venue.

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**Dietary requests and intolerances** - v Denotes dishes suitable for vegetarians. g Denotes dishes suitable for gluten free. vg Denotes dishes suitable for vegans and vegetarians.

# FULLY INCLUSIVE **GOLD** PACKAGE



**ONLY £85\*\*** per person

- ♥ Vale Resort **exclusively yours**<sup>†</sup> for your wedding day
- ♥ Dedicated wedding co-ordinator and event manager
- ♥ Red carpet on arrival
- ♥ Champagne arrival drinks reception
- ♥ Arrival canapés
- ♥ Three course wedding breakfast from our Gold menu
- ♥ Glass of prosecco to toast
- ♥ Five bottles of wine per table
- ♥ Tea, coffee and chocolate mints
- ♥ Late night munchies
- ♥ Complimentary room hire\*
- ♥ Chair covers and hand tied bows
- ♥ White table cloths and napkins
- ♥ Cake stand and knife
- ♥ Dance floor



## STARTERS

**Tomato and Roasted Red Pepper Soup** V VG

Herb oil and grilled focaccia

**Oak Smoked Salmon** GF

Peppered goats cheese mousse

**Roasted Vegetable Tian** VG

Smoked aubergine baba ganoush, baby leaf salad

## MAIN COURSE

**Grilled Sirloin of Beef**

Fondant potato, green beans, carrots, Yorkshire pudding, gravy

**Parmesan Crusted Cod Loin**

Caper crushed new potatoes

**Sweet Potato, Carrot and Hazelnut Roast** V GF

Spicy Romesco sauce, courgette ribbons



## DESSERTS

**Welsh Amber Tart** V

Orange and honey custard tart, honeycomb, orange marmalade, toffee

**Berry Mousse with Meringue Crumble** V GF

Seasonal berry compote, sweet whipped cream

**Warm Chocolate Fondant** V

Chantilly cream, pistachio crumble

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# FULLY INCLUSIVE PLATINUM PACKAGE



**ONLY £105\*\*** per person

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- ♥ Dedicated wedding co-ordinator and event manager
- ♥ Red carpet on arrival
- ♥ Champagne arrival drinks reception
- ♥ Arrival canapés
- ♥ Three course wedding breakfast from our Gold menu
- ♥ Glass of prosecco to toast
- ♥ Five bottles of wine per table
- ♥ Cheese and Pate or Cheese Table
- ♥ Tea, coffee and chocolate mints
- ♥ Late night munchies
- ♥ Complimentary room hire\*
- ♥ Chair covers and hand tied bows or Chivari Chairs
- ♥ White table cloths and napkins
- ♥ Cake stand and knife
- ♥ Ceiling draping and starlight backdrop
- ♥ Sparkly dance floor



## STARTERS

**Tomato and Roasted Red Pepper Soup** V VG

Herb oil and grilled focaccia

**Oak Smoked Salmon** GF

Peppered goats cheese mousse

**Roasted Vegetable Tian** VG

Smoked aubergine baba ganoush, baby leaf salad

## MAIN COURSE

**Grilled Sirloin of Beef**

Fondant potato, green beans, carrots, Yorkshire pudding, gravy

**Parmesan Crusted Cod Loin**

Caper crushed new potatoes

**Sweet Potato, Carrot and Hazelnut Roast** VG

Spicy Romesco sauce, courgette ribbons



## DESSERTS

**Welsh Amber Tart** V

Orange and honey custard tart, honeycomb, orange marmalade, toffee

**Berry Mousse with Meringue Crumble** V GF

Seasonal berry compote, sweet whipped cream

**Warm Chocolate Fondant** V

Chantilly cream, pistachio crumble

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# CANAPÉS



## STANDARD MENU

Served during drinks reception

Choice of 3

### MEAT

- ♥ Chicken liver parfait, dark rye croutons, onion marmalade
- ♥ Spiced pork wontons, sticky soya lemongrass sauce
- ♥ Beef bresaola on dark rye, herb cream cheese
- ♥ Crisp chorizo, roast apple, smoked cheddar

### VEGETARIAN AND VEGAN

- ♥ Peppered goats cheese tartlets, brandied cranberries vg
- ♥ Mini olive and sundried tomato bruschetta, toasted foccacia vg
- ♥ Bocconcini mozzarella, olive brochette vg g
- ♥ Wild mushroom and chive frittata g

### SEAFOOD

- ♥ Poached prawn salad, caviar spoons
- ♥ Mini smoked salmon blini, crème fraîche, dill, lemon
- ♥ Sesame seared tuna flatbread with Wasabi mayo
- ♥ Peppered mackerel pâté and watercress



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# EVENING RECEPTION



## THE HOG ROAST

**£18** per person

- ♥ Slow roasted pulled pork in soft rolls, crackling
- ♥ Sage and onion stuffing
- ♥ Spiced apple sauce, spicy honey mustard, hickory smoked barbeque
- ♥ Burnt end baked beans **VG**
- ♥ Traditional coleslaw **V**
- ♥ New potato salad, sour cream and chives **V**
- ♥ Pesto veggie pasta salad **V**

## THE BRITISH HAMPER

**£18** per person

- ♥ Mini pork pies, piccalilli
- ♥ Freshly baked mini sausage rolls
- ♥ Thick sliced ham and cheddar in crusty rolls
- ♥ Vegetable samosas, mint raita **V**
- ♥ Poached prawns, Marie Rose dipping sauce
- ♥ Tomato, cucumber and red onion salad **VG G**
- ♥ New potato salad, sour cream and chives **V G**

## AROUND THE WORLD

**£19** per person

- ♥ Braised beef, herb dumplings
- ♥ Veggie bean chilli, wild rice **VG G**
- ♥ Prawns in spicy Pho broth, egg noodles
- ♥ Slow roasted chicken cacciatore **G**
- ♥ Plump potato gnocchi, wild mushrooms, brown butter and sage **V**



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# EVENING RECEPTION



## THE BBQ

£19 per person

- ♥ Mini beef burgers, gherkin relish, Monterey Jack cheese
- ♥ Chicken churrasco skewers, garlic and saffron aioli **g**
- ♥ Bourbon BBQ pulled pork baps, crackling, apple sauce
- ♥ Spicy potato wedges, creamy peppercorn dip **v**
- ♥ Traditional coleslaw **v g**
- ♥ New potato salad, sour cream and chives **v g**
- ♥ Tomato, cucumber and red onion salad **vg g**

## THE TEX MEX

£19 per person

- ♥ Warm soft tortillas, hard taco shells **vg**
- ♥ Slow roasted shredded carne asada **g**
- ♥ Fajita spiced chicken **g**
- ♥ Spicy vegan bean chilli **vg g**
- ♥ Sautéed peppers and onions **vg g**
- ♥ Monterey Jack cheese, sour cream, shredded lettuce, diced tomatoes, spring onions **v**
- ♥ Tortilla chips, salsa, guacamole **v**



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# INDIAN AND ASIAN WEDDING SPECIALISTS



Few Asian wedding venues in South Wales provide the sense of occasion or grandeur offered by the Vale Resort. Set in 650 acres of spectacular countryside, yet only four minutes from the M4, the Vale Resort is the perfect location for your special day.

- ♥ Picture perfect countryside setting
- ♥ Catering for up to 400 guests
- ♥ Competitive all-inclusive room hire rates
- ♥ 400+ FREE onsite car parking
- ♥ FREE bedroom for the Bride and Groom
- ♥ FREE anniversary dinner
- ♥ FREE one month membership of our Health and Racquets Club
- ♥ 20% OFF Vale Spa treatments for the bride one month prior to the wedding



We work closely with a number of leading Asian catering specialists, enabling us to offer varying services and pricing options. Only the Vale Resort preferred caterers allowed.



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# CHILDREN'S CHOICE



## CHILDREN'S MENU

**£20.95** per child up to 12 years

Children 2 and under eat **FREE**

### STARTERS

Melon Balls vg g

Tomato Soup vg g

### MAIN COURSE

Pasta in Tomato Sauce with Lamb Meatballs

Pasta in Tomato Sauce with Chicken Breast

Pizza served with Cucumber and Carrot Sticks v

Chicken Nuggets, Chips and Peas/Beans

### DESSERTS

Ice Cream v g

Chocolate Brownie v

OR

Smaller Portion of the Wedding Breakfast



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# TABLE EXTRAS



## ADDITIONAL ITEMS

To add on or change

- £1.50** Glass of Orange Juice
- £4.45** Non-alcoholic Fruit Punch
- £4.45** Bottle of Lager (Sol, Birra Moretti, Heineken)
- £8.25** Glass of Kir Royal
- £8.75** Glass of Champagne



## TRADITIONAL CHEESE PLATTER

**£69** per table

**Platter of Traditional Welsh Farmhouse Cheeses**  
Grapes, celery, savoury and sweet biscuits, quince jelly.

## THE CHEESE TABLE

**£950** for 100 people

**£1200** for 150 people

**Selection of Welsh Hard and Soft Cheeses**  
Home-made flavoured breads, baguettes, savoury biscuits, pickles, chutneys, celery, grapes.  
We can also add other British and Continental Cheeses.

## THE CHEESE AND PÂTÉ TABLE

**£1200** for 100 people

**£1600** for 150 people



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# WINE SELECTION



## WHITE

- £19.50** Oude Kaap Chenin Blanc
- £21.50** Marques de Caceres 'Excellens' Blanco
- £21.50** Pinot Grigio IGT Villa Albini
- £25.00** Allan Scott Estate Sauvignon Blanc
- £30.00** Chablis Domaine Du Colombier

## RED

- £19.50** Oude Kaap Farm Shiraz
- £22.50** El Supremo Malbec
- £25.00** Marques de Caceres 'Excellens' Crianza
- £30.00** Allan Scott Estate Pinot Noir

## ROSE

- £21.50** Capriano Pinot Grigio Rosato

## SPARKLING WINE

- £26.00** Prosecco Spumante Doc Borgo Alto
- £26.00** Prosecco Raboso Doc Borgo Del Col Alto Rose

## CHAMPAGNE

- £39.50** Didier Chopin Brut NV
- £43.00** Didier Chopin Brut NV Rose
- £46.00** Laurent Perrier La Cuvee Brut
- £75.00** Laurent Perrier Rose NV

## SOMMELIER SELECTION

Exclusive to the Vale Resort

- £21.00** Saint Marc Reserve Sauvignon Blanc
- £21.00** Saint Marc Reserve Merlot
- £21.00** Saint Marc Reserve Syrah Rose

Wines and prices are subject to change.



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# TERMS AND CONDITIONS

## HOTEL CEREMONY ROOM HIRE

From **£250**

## DAY AND EVENING RECEPTION

Our Morgannwg Suite must cater for a minimum of 80 adult guests for the day and a minimum of 120 adult guests for the evening.

Our Castle Suite must cater for a minimum of 100 adult guests for the day and a minimum of 140 adult guests for the evening.

## EVENING RECEPTION ONLY

In our Morgannwg Suite, a minimum of 120 guests to be catered from our buffet selection with a minimum spend of £18 per head and a room hire charge of £750 will apply.

In our Castle Suite, a minimum of 140 guests to be catered from our buffet selection with a minimum spend of £18 per head and a room hire charge of £950 will apply.

## GUEST ACCOMMODATION

A maximum of 9 bedrooms will be held at the Vale Resort and a £50 non-transferable, non-refundable deposit is required for each bedroom. Unnamed bedrooms without deposits will automatically be released eight weeks prior to the wedding. Rooms booked after the release date will be at the best available rate on the day, subject to availability.

In addition to this, for weddings over 40 guests for day and evening functions, a complimentary bedroom with breakfast will be booked for the bride and groom.

Kindly note that we appreciate a notice of cancellation by noon on the day prior to your arrival, which will incur the loss of your initial deposit paid. If a cancellation is made after this time or your room goes through as a no-show, you will be charged the remaining balance of your first nights accommodation. Please note that any deposit taken is non-refundable.

## WEDDING BREAKFAST

**A set menu for all the guests must be chosen i.e. the same starter, main course and dessert. Vegetarians, vegans and special diets are the exception.**

## DRINKS

Every guest will be **required to have** an arrival drink, wine with the wedding breakfast and a drink to toast. Individual bottles can be purchased from the hotel as well as a full bar.

**Please note we do not offer corkage.**

## A PROVISIONAL BOOKING

Can be held for two weeks. After this time, the booking must be confirmed or released. To confirm the booking, we require a non-refundable, non-transferable deposit of £1000.

## FINAL PAYMENT

50% of the total booking value is due 6 months prior to the wedding. Final payment due at least fourteen days before the wedding along with the final numbers and menus. Once final numbers and payment have been made, there will be no refund if numbers are reduced.

## FIREWORKS

**April - July** - Low impact.

**August - March** - All other fireworks.



# OUR FRIENDS



## REGISTRAR

**Vale Registrar - 01446 709490**

## WEDDING DÉCOR

**Be Our Guest - 02920 864864**  
[beourguesteventsuk@gmail.com](mailto:beourguesteventsuk@gmail.com)

**Chair Covers & Bows - 01443 858195**  
[www.chaircoversandbows.co.uk](http://www.chaircoversandbows.co.uk)

**Totally Co-ordinated - 07768 002975**  
[www.totally-co-ordinated.co.uk](http://www.totally-co-ordinated.co.uk)

**Wedding & Events by Jan - 01656 863506**  
[www.weddingeventsbyjan.co.uk](http://www.weddingeventsbyjan.co.uk)

**WOW Events - 02920 618052**  
[www.woweventhire.co.uk](http://www.woweventhire.co.uk)



## WEDDING CAKES

**Designer Cakes by Janet - 01639 646386**  
[www.designercakesbyjanet.co.uk](http://www.designercakesbyjanet.co.uk)

**Wish Upon a Cupcake - 07966 000879**  
[www.wishuponacupcakeonline.co.uk](http://www.wishuponacupcakeonline.co.uk)

## FLORIST

**Flower Pot - 01443 223643**  
[www.theflowerpotpontyclun.co.uk](http://www.theflowerpotpontyclun.co.uk)

**I Love Lily Flowers - 07815 941809**  
[www.ilovelilyflowers.com](http://www.ilovelilyflowers.com)

**Market Garden - 02920 593889**  
[www.floristcardiff.co.uk](http://www.floristcardiff.co.uk)

**Roots Flowers by Jess - 01443 434137**

**Sara Caroline - 01446 677550**  
[www.saracaroline.co.uk](http://www.saracaroline.co.uk)



# OUR FRIENDS



## EXTRAS

**Fabulous Welsh Cakes - 07795 473224**  
[www.fabulouswelshcakes.co.uk](http://www.fabulouswelshcakes.co.uk)

**Icicle Tricycle Ice Cream - 07811 680881**  
[www.icicletricyclewales.com](http://www.icicletricyclewales.com)

**Lovey Dovey - 01443 207457**  
[www.loveydoveyuk.com](http://www.loveydoveyuk.com)

## ENTERTAINMENT

**Deal A Party Casino - 07977 969733**  
[www.dealaparty.com](http://www.dealaparty.com)

**Matthew Wilson - 07432 092232**  
[www.weddingdjcardiff.co.uk](http://www.weddingdjcardiff.co.uk)

**Ultrabooth - 07970 155416**  
[www.ultrabooth.co.uk](http://www.ultrabooth.co.uk)



## LIVE ENTERTAINMENT

**Audio Jaxx**  
[info@audiojaxx.co.uk](mailto:info@audiojaxx.co.uk)

**Ffion Dafis Saxophonist**  
[www.ffionwynsax.com](http://www.ffionwynsax.com)

**Jukebox**  
[enquiries@jukeboxcoversband.co.uk](mailto:enquiries@jukeboxcoversband.co.uk)

**Sian Williams Harpist - 02920 84012**

**The String Quartet Company**  
[www.thestringquartetcompany.com](http://www.thestringquartetcompany.com)



## WEDDING CARS

**Ebony and Ivory Wedding Cars**  
[www.ebonyandivoryweddings.co.uk](http://www.ebonyandivoryweddings.co.uk)

**iDoo Wedding Cars - 07823 556846**  
[www.idooweddingcarscardiff.co.uk](http://www.idooweddingcarscardiff.co.uk)

**Prices Wedding Cars - 07711 408800**  
[www.pricesweddingcars.co.uk](http://www.pricesweddingcars.co.uk)



# OUR FRIENDS



## PHOTOGRAPHERS

**Dan Morris Photography**

[www.danmorrisphotography.co.uk](http://www.danmorrisphotography.co.uk)

**Dominic Lemoine Wedding Photography**

[www.dominiclemoinephotography.co.uk](http://www.dominiclemoinephotography.co.uk)

**Justin Harris Photography**

[www.justinharrisphotography.co.uk](http://www.justinharrisphotography.co.uk)

**Lloyd Williams Photography - 07515 397893**

[www.lloydwilliamsphotography.com](http://www.lloydwilliamsphotography.com)

**Mark Nicholls Photography - 07738 715131**

[www.markphoto.co.uk](http://www.markphoto.co.uk)

**Philip Warren Photography - 07773 329130**

[www.philip-warren.com](http://www.philip-warren.com)

**Sally Uphill Photography**

[www.sallyuphillphotography.co.uk](http://www.sallyuphillphotography.co.uk)

**Sian Owen Photography - 07587 049949**

[www.sian-owen.co.uk](http://www.sian-owen.co.uk)



## VIDEOGRAPHERS

**AME Videography & Photography - 07872 595413**

[www.ame-videography-photography.com](http://www.ame-videography-photography.com)

**Embrace Wedding Videography - 02920 884090**

[www.embraceweddings.com](http://www.embraceweddings.com)

**Vision Avenue - Wedding Films - 01633 386911**

[www.visionavenue.co.uk](http://www.visionavenue.co.uk)



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# FREQUENTLY ASKED QUESTIONS

## **Can we offer our guests a choice menu for the wedding breakfast?**

We offer a set menu for all of your guests i.e. one starter, one main and one dessert. However, we are very happy to cater for vegetarians, vegans and any special dietary requirements.

## **What if we want a specific menu that is not on your menu list?**

We are very flexible with our menus and are always delighted to discuss your individual thoughts.

## **What catering options are there for children?**

We have a selection of menus available for children enclosed in the brochure.

## **Do you offer corkage?**

This is not a service that we offer although we will be happy to discuss the drinks packages with you.

## **Do you permit fireworks?**

At the Vale Resort only. Low impact April - July and all other fireworks August - March.

## **Is throwing confetti permitted?**

We allow dried rose petals only due to the wildlife at the castle.

## **What time is check in and check out at the Vale Resort?**

Check-in is from 3.00pm and check-out 11.00am. You may request an early check-in but we cannot guarantee.

## **Do we need to book the local registrar?**

Yes, we are unable to do this for you. Please contact the Vale of Glamorgan Registrar on 01446 709490.

## **How long will the Vale Resort hold provisionally hold the wedding date?**

We will hold the date for two weeks. After this time we require a deposit of £1000 to confirm your booking which is non-refundable and non-transferable.

## **Do you take more than one wedding a day?**

No, the venue is exclusively yours for the day.

## **Can we hire a cake stand and knife from you and is this chargeable?**

We are happy to offer our silver square or round cake stand and knife with our compliments.

## **Will the hotel set up my wedding cake on the day?**

As your cake is such an important part of your day we would like you or your cake company to set this up exactly how you would like it.

## **Can I use my wedding cake for the dessert?**

We are happy to serve your wedding cake as your dessert providing you still cater for the minimum spend from the menu chosen.

## **Do we need to order table decorations/flowers?**

You will need to organise your own table decoration which can be delivered directly to the venue the morning of the wedding. We are happy to arrange these on the tables as you require.



# FREQUENTLY ASKED QUESTIONS



## **Are candles permitted?**

You can use your own candles as decorations however, they must be in glass containers with no naked flames and not on the floor.

## **What white linen do you provide?**

White table cloths and napkins will be provided with our compliments. If you are arranging your own coloured table linen you will need to inform your Wedding Co-ordinator prior to your wedding.

## **Do we need to order chair covers?**

This is entirely your choice, please see the attached list of our friends who can help.

## **Can we provide our own evening entertainment?**

We are happy for you to provide your own entertainment, as long as they can provide their public liability insurance, PRS music licence and all of their equipment is PAT tested.

## **What time does the bar and entertainment finish?**

Bars close 12.00am Sunday - Thursday and 12.30am Friday and Saturday. Entertainment finishes at 12.30am Sunday - Thursday and 1.00am Friday and Saturday.

## **Do you provide a master of ceremony/ toastmaster?**

We are pleased to offer the services of our Events Manager who will act as MC/Toastmaster, however we find that usually this task falls to the best man.



# YOUR WEDDING PLANNER

## 10-12 MONTHS BEFORE

- Choose the date and location of your wedding
- Determine the budget
- Decide on where you would like to hold your ceremony and reception
- Choose the bridal party e.g. bridesmaids, bestman, ushers
- Start your guest list
- Book your photographer and videographer
- Go shopping for the perfect wedding dress and bridesmaids outfits
- Take out wedding insurance
- Apply for a marriage licence with local registrar if planning a civil ceremony

## 9 MONTHS BEFORE

- Choose and book musicians, band or DJ
- Decide on your florist and all flower arrangements
- Order your wedding cake
- Book transport for the day
- Organise venue decorations e.g. chair covers

## 6 MONTHS BEFORE

- Book your honeymoon and travel insurance
- Order your wedding stationary
- Choose and order your wedding rings
- Arrange a hire of suits for groom, bestman, fathers and ushers

## 3 MONTHS BEFORE

- Discuss details of menu with venue or caterer
- Choose your shoes and accessories
- Order your wedding favours
- Draw up a list of presents and find a gift supplier
- Arrange visas and vaccinations for honeymoon
- Send out invitations
- Arrange stag and hen parties

## 1 MONTH BEFORE

- Buy gifts for all attendants
- Keep your reception venue up to date with the number of guests
- Book appointments for hair and make-up trial and for on the day
- Get the marriage licence
- Telephone any guests who have not responded
- Arrange final fitting for your dress
- Confirm music selections with your entertainment
- Reconfirm arrangements with florist, wedding transport, photographer, cake supplier and honeymoon arrangements
- Prepare a seating plan

## 1 WEEK BEFORE

- Confirm times for picking up dress and outfits
- Collect your currency for honeymoon
- Write speeches
- Telephone any guests who have not responded

## 1 DAY BEFORE

- Get yourself pampered; have a long soak in the bath and a good nights sleep!

## ON THE DAY

**Simply enjoy the day, relax and have fun!**

