



VALE RESORT
NURSERY



A day nursery with simple values...

Our aim is to:

- Provide the best education and standards of loving care, to children aged three months to seven years.
- Provide complete peace of mind to parents.
- Create a caring and stimulating environment in which your child will flourish.
- Only use qualified staff.
- Create a non-judgemental environment with equal opportunities for all.
- Develop a partnership with parents to enable children to reach their full potential.

Our professional and enthusiastic staff will help your child to achieve his or her full potential in their most formative years.

All our staff have a recognised childcare qualification and have a wide range of experience and skills.

We operate an Open Door Policy which allows parents to visit or telephone us if at any time they are concerned.

Security procedures

Your child may only be collected by yourself or persons nominated by you in advance. Please keep staff informed of any alterations to your daily arrangements. In the event of an emergency please contact the nursery as early as possible to let us know who will be collecting your child. A password system is in place.

There is an in-house security camera which monitors the corridor outside the nursery for added reassurance. All staff in the nursery have had a police check DBS, which complies with social services regulations (CIW).

Picking up and dropping off procedures

We cannot accept responsibility for the safety of each or any child when they are away from the childcare/crèche department.

As soon as a child leaves, or before arriving at the nursery he or she is automatically in the care of the person or persons either collecting or dropping them off. We hope you understand that this is health and safety precaution we must take.



Waiting list

If the nursery is full, your child's name may be placed on the waiting list and you will be notified as soon as a place becomes available. A £50 deposit will be required to secure your child's place. This will be deducted off your first bill.

Fees and payment

All fees are payable one month in advance. They will be collected by direct debit on the first of the month. An invoice will be issued prior to this.

If you are late collecting your child there is a charge of £10 per 15 minutes to cover overtime costs. Please inform us as soon as possible if you are held up.

One month's notice is required in writing if your child is leaving the nursery. Failure to do so will incur a one month nursery fee. Prices subject to annual increase. Notice given (one month).

Opening times

We are open 51 weeks per year. We are closed over the beginning of January. We are also closed on all Bank Holidays.

There will be no charge when the nursery is closed.

Daily opening times:
Monday to Friday
8.00am - 6.00pm

We also have a limited number of part-time places available

Monday to Friday
8.00am - 1.00pm
or 1.00pm - 6.00pm

7.00 & 7.30am early drop off's
available on request

Prices

Full Day	- 8.00am - 6.00pm	£71
Morning	- 8.00am - 1.00pm	£50
Afternoon	- 1.00pm - 6.00pm	£48

7am Early Drop Off Request	£6
7.30am Early Drop Off Request	£4

Any queries? Please don't hesitate to call Leighan Davies on 01443 665841



Meals and snacks

All meals are provided during the day by our in-house chef. Snacks of fruit and drinks are also available during the day. If your baby still has formula or breast milk, please bring this each morning in labelled bottles and staff will ensure that your baby is fed appropriately.

Any special dietary requirements should be discussed with the nursery manager and every effort will be made to meet your child's needs.

All menus are compiled with nutrition and health in mind.

Behaviour and discipline

We believe children respond better to praise and encouragement than to other forms of discipline. To this end, your child will be encouraged to behave in an acceptable manner and will receive positive messages at all times.

Should your child be disruptive during an activity they may be removed for a short time with a member of staff. If there is a persistent behavioural problem you will be consulted as to the best approach.

Settling in

There are no hard and fast rules for settling a child into nursery. We strongly recommend that you use our crèche facilities to introduce your child to the setting. The first session is at no extra cost.

If your child has a special toy or comforter, please feel free to bring it along as it may help your child feel more confident and secure.

Meals Times:

Breakfast
8.00am - 9.00pm

Lunch
11.30am - 12.00pm

Tea
3.00pm





Learning through play

Staff implement and plan activities for all children. We use Birth to 3 Months Matters Framework to support children in their earliest years and the Foundation Framework for our 3 Month - 2 Year Old. Children aged 2-7 years are currently following the new curriculum for Wales. A folder is kept for each child which contains progress reports on each area of development. You will be able to inspect your child's folder at any time and discuss the contents with staff. Each child learns at a different pace and the nursery staff will find the pace that is right for your child so they will always feel confident in the work they are doing.

The free play activities include:

Construction

Interlocking shapes, Duplo, Mega Bloks etc

Manipulation

Play-dough, clay, sand and water

Imagination

Trains, dolls, dressing up, home-corer

Art & Craft

Structured and unstructured

We also have a range of jigsaws, games and books.

Weather permitting, the children are encouraged to have outside play each day. In the case of inclement weather, physical games will be played in the downstairs Studio One next door. Basic Welsh and cookery lessons are built into the timetables.

The nursery has been generously equipped throughout from established nursery suppliers. All equipment has been carefully selected with safety in mind.

Personal property

If your child brings any toys, please ensure that they are clearly marked with your child's name. Please do not allow your child to bring any money or valuables as the staff cannot be held responsible for their safe keeping. We also ask that children do not bring sweets or chewing gum at any time.



Illness and infections

If a child is taken ill whilst at the nursery, the staff will make every effort to contact parents; however, in the case of an emergency the management reserves the right to remove a child to hospital.

Should your child require any medication during the day, please inform the nursery staff. You will be required to fill out a consent form giving full details of dosages etc. The medicines will be kept in a secure place. No medication will be administered without your consent. Any minor accident will be recorded in the Accident Book, parents/carers will be required to read and sign the book when they collect the child.

Nursery staff will consider each child on an individual basis. We also do our best to look after children who are a little under the weather, but as we do not have the facilities to look after sick children, the responsibility must remain with parent. We appreciate that work commitments can be disrupted by the nursery requesting that a child be taken home, but we wish to assure you that we only have the needs to both you and the child and that of others at the nursery in mind.

Please refer to the chart below:

Ailment/Illness	Exclusion period/Treatment
Conjunctivitis	None. Parents are advised to seek medical advice. Drops can be administered by nursery.
Chicken Pox	Until Four days from the outset of rash, sores have dried and scabbed over.
Measles	Four days from the outset of rash.
Mumps	Five days after onset of swelling.
Scabies/Impetigo/Skin Disorders	Until infection has cleared. Children with Impetigo should be kept from nursery until spots have dried up and no longer leaking fluid. With use of antibiotics, Impetigo usually heals within a week.
Whooping Cough	Two days from commencing anti-biotic treatment.
Diarrhoea/Vomiting	After a minimum of 2 episodes. Exclusion for 48 hours after last bout.
High Temperature	Emergency Calpol can be administered to bring a temperature down, however a child will need to be collected for their own safety.
Hand, Foot & Mouth	None.
Tonsillitis	None. Antibiotic treatment can be given in nursery with parents permission.





Complaints procedure

If at any time you are unhappy about your child's care, please do not hesitate to contact the nursery manager or CIW.

A mutually convenient time will be arranged to have a confidential discussion about your child.

You may also contact the club manager to discuss any problems you may have regarding the nursery.

Equal opportunities

The Vale Resort Nursery is an equal opportunities business and does not discriminate against any members of society.

We promote understanding and acceptance of all members of the community.

We treat every child in their early years with equal concern. We observe and monitor each child's needs and provide stimulating activities to encourage all round development. We record each child's development on our files and this information may be consulted on request by any child's parent/s or guardian.





Location

The nursery is located on the lower ground floor of the Health & Racquets Club and is split into two rooms.

Under two's (3 months - 2 years)

Over two's (2-7 years)

The nursery is surrounded by a large outdoor play area and admittance to the nursery is strictly monitored.



Contact **Leighan Davies**, Childcare Manager for further information.

Email: leghan.davies@valeresort.com

01443 665841 | www.valeresort.com

The Vale Resort Nursery
Hensol Park, Hensol, Vale of Glamorgan, CF72 8JY

Details liable to change without prior notice.